

EMS Administrative Board Meeting  
November 16, 2015 @ 1:30pm  
Flathead Emergency Communications Center

**Members Present**

Wayne Miller, MD  
Mae Stubbs (KRMC)  
Chris Thomas (Bogers) (NVH)  
Bob Kun

**Absent**

Chuck Curry

**Call to Order**

Meeting was called to order by Miller at 1:32 pm.

**Approval of Agenda** – Miller asked for a motion to approve the agenda.

MOTION to approve agenda; Kun

SECOND, Thomas; Approved (00:16)

**Approval of Minutes**

MOTION to approve Minutes August 17, 2015, Kun

SECOND, Thomas; Approved (00:30)

**Citizen Comments** – None

**Funding Disbursement** – Granger presented to the Board the EMS run volumes for May 2015 to October 2015 along with the current proposed funding disbursement. The amount of funds to disburse is lower than last FY year due to lower mill rate. During these months there were two transport agencies that were unable to meet the requirements of the MOU. Due to staffing both agencies were unable to meet the 95% availability. As we have done in the past a formula was used to adjust the funding amount to the two agencies, those funds will go to the agency that backed them up and met the call. Brower did an audit of the run volumes for all the agencies and reviewed the findings with the Board.

A MOTION was made to approve the Funding Formula by Thomas

SECOND by Kun; Carried (12:40)

**EMS Manager Interview Update** – Granger updated the Board on the EMS Manager position, the County had 13 applicants. A few applicants were not accepted due to incomplete applications and some that did not meet the requirements for the job. The interview committee selected 5 people to be interviewed, the first round interviews were completed on November 2<sup>nd</sup> via Skype. The interview committee selected two of the candidates for a second interview, those will be done on November 24<sup>th</sup>.

**Others Present**

Linda Chambers  
Mary Granger  
James Brower  
Justin Bartels  
DC Haas  
Kris Long

**EMS Manager Report** – Granger reported the EMT class is moving forward with 13 students, have completed an EMD class in White Sulfur Springs, had an EMD class in the EOC for Lincoln County, and had a meeting in Polson for Lake County on EMD and why they are not using it. The office has been scheduling training for the upcoming year. Dr. Briles and Granger have been working with an Agency and an Assisted Living Home on some issues between the two, Dr. Briles has been also working on some issues towards a medic and their performance. Granger updated the Board on how we are paying instructor through the County instead of making them get an independent contractor's license. We will need to do some budget amendments that will need to be completed; the overall budget will not change just need to adjust some line items. Granger asked the Board if there were any questions from the Board on the current budget.

**Medical Director Report** – Dr. Briles was not present

**Other Business/Future Agenda Requests** – None

**Board Member Comments** – None

**Executive Session** – Miller closed the meeting and the Board and Granger went into executive session (24:53)

**Meeting Adjourned 2:49pm**

James Brower, Recorder